INSTRUCTIONS FOR DEFENDING YOUR DIPLOMA THESIS
Please read carefully!

Contacts for additional information:
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If you want to defend your diploma thesis in July, you must **hand in your final version of diploma thesis until 10 July 2027 at latest.** The latest possible date for diploma thesis defense is **23 July 2027**.

The latest date to **hand in your final version of diploma thesis** to be allowed to defend it in the current academic year is **25 August 2027**.

Send the final version of the diploma thesis **as both Word and PDF file to** marino.vilovic@mefst.hr. Your mentor has to sign a form (Form 2 – Mentor's approval) - confirming that he/she approved your diploma thesis. The form MUST be sent together with your word and pdf file to Assoc. Prof. Vilović. The evaluation with corrections will be done in the 7 days following your submission after which the Committee for diploma thesis defense will be appointed.

Before the decision on the Committee appointment is finalized, you need to come to **the Student Office to regulate all obligations** (see below).

List of obligations (that need to be regulated by the student in order to get the confirmation from the Student Office):

- return the x-card,
- settle all debts related to the tuition fee and the library (return borrowed books),
- return the key of the locker from the Firule hospital.

*** ***Student Office will give the documentation to the student, that he/she must have on the diploma thesis defense exam.*** ***

After the appointment of the Committee, the student must give one copy of diploma thesis (sent per e-mail as PDF file) to each Committee member together with the copy of the Decision on the appointment of the Committee for diploma thesis. This needs to be done at least 7 days before the diploma thesis defense (i.e. immediately upon the appointment of Committee members).

Before the diploma thesis defense, you need to send DABAR form, consent to publish diploma thesis and the final version of the thesis in PDF to the Student Office mail - student_office@mefst.hr. Afterwards, those documents will be forwarded to the library.

- **forms available at**:
https://mefst.unist.hr/our-school/central-medical-library-12115/12115

After successful defense of the diploma thesis, the student must come to the Student Office to finalize their documentation.